

MINUTES OF ST. LUKE'S VESTRY MEETING

Tuesday, February 19, 2008

Father Brownlie led the table Eucharist.

1. Chairman Susan Tinsley brought the meeting to order at 7:00 p.m.

2. Attendance:

Present: Colin Briggs, Father Brownlie, Father Harwood-Jones, Doreen Blackman, Pauline Evison, Barbara Fisher, Bruce Gandier, Marilyn Jackson, John Loewen, Joanne Tapscott, Susan Tinsley, Randy Van Vliet, Kris Watson

Regrets: Bill Brant, Dorothy Privensal

3. Approval of the Agenda

Moved by Pauline Evison; seconded by Randy Van Vliet the approval of the agenda. **Carried**

4. Approval of January 15, 2008 Vestry Minutes

Moved by Father Brownlie; seconded by Barbara Fisher the approval of the minutes. **Carried**

5. Financial Report

Treasurer John Loewen gave a comprehensive report on the following:

- Offerings have increased and other Revenues are ahead of 2008 budget forecasts.
- Operations expenditures, aside from Accessibility, have decreased to date in 2008.
- The end of Accessibility Bills are in sight.
- The Church is on track financially to date, February 2008.

Moved by Colin Briggs to accept the report; seconded by Doreen Blackman. **Carried**

6. Reports

1. Accessibility – Colin Briggs

- A meeting with respect to substantial completion of the elevator project went very well.
- The *Construction Insurance*, which ended at Midnight, February 18, 2008, has been extended in the short term. The regular insurance must be extended to cover the new addition and lift.
- It is time to consider the way in which donors to the Elevator Fund are to be thanked for their contributions. Blocks or a plaque bearing donors' names were suggested for persons contributing over a certain amount, e.g. >\$10,000. It is necessary to determine who should be included on the commemorative, particularly as some donors have stated their desire to remain anonymous. Suggestions included the posting of a list of names, or announcements in the weekly bulletin, allowing donors to *opt out* of having their names posted. It was agreed that an *Opt-In* Approach will be used to determine who is honoured because of the donors who have already expressed their wishes to remain anonymous. A Tree Leaf memorial was also suggested. Randy Van Vliet offered to assist Colin by seeing how other organizations have honoured their large contributors for special projects.

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- The estimated cost for the Lift of \$285 to \$290 thousand will be closer to \$309 thousand in total expenditures when all is completed.
 - 1) Father Brownlie introduced a motion to acknowledge the contractors for their elegant work and consideration of the Church membership during construction. The motion was seconded by Colin Briggs. **Carried**
 - 2) Barbara Fisher introduced a motion to have a dedication service for the new addition and invite Boretta for acknowledgment. Colin Briggs added that the Architects should be included and anyone else related. The motion was seconded by Bruce Gandier. **Carried**

- 2. Back by Popular Demand (Delicious Dishes) – Doreen Blackman**
 - John Loewen reported that the garburator is fixed but the dishwasher cannot be repaired.
 - *Back by Popular Demand*, previously *Delicious Dishes*, is getting back on track.
 - Between 60 and 70 people attended the Spaghetti Supper on Shrove Tuesday.

- 3. Choir – Nil**

- 4. Columbarium - Nil**

- 5. Day Care - Corporation**

The Day Care is reported as *“happy and snug.”*

- 6. Property Committee – Randy Van Vliet**
 - It was reported that Butch, the Handyman has been doing a good job. Should we employ him one day per week? It will be recommended at the March Vestry meeting that we should hire Butch. Notice of motion.

- 7. Mission and Outreach – Joanne Tapscott**
 - Mission and Outreach continues efforts to support Turtle Island and the Uganda Orphans.
 - There will be a Bring and Buy Sale to support the Haitian Orphans on Sunday, February 24th.

- 9. Sunday School – Barbara Fisher**
 - Saturday Game Night was popular and everyone had fun.
 - The Annual Sleigh Ride is coming up. It might be worth determining a backup activity in case of cancellation.

- 10. Synod / Diocese – Marilyn Jackson**
 - A Diocesan Report covering up-coming events was entered for the minutes.
 - A Deanery Meeting will be held on February 28th to set priorities for the 2009-2010 Diocesan Budget.
 - Mothering Sunday, usually held at the Cathedral, will be held this year at St. George's, Crescentwood on March 9th.
 - There are several conferences being held in April. Please see attached.

Continued...

11. Winged Ox – Marilyn Jackson

- The Lenten Winged Ox issue will be out February 24th.
- Deadlines for entry to next issue is tentatively April 16th.
- Moved by Barbara Fisher to accept the reports; seconded by Doreen Blackman. *Carried*

7. Correspondence

- The Rev'd Canon Tony Harwood-Jones has received his license as an honorary assistant to St. Luke's Parish.

8. Old Business

- An Air Miles Credit Card for the Church, which Susan Tinsley has been looking into, has been referred to the Branch manager for further action.
- Barbara Fisher has suggested and will look into creating an updated Church directory.
- The issue of Hearing Accessibility has been carried forward.

9. New Business

- Susan Tinsley has suggested the addition of a Peephole to the Back Door to enhance visibility. Motion to explore the possibility of adding a peephole or window to the back door was tabled by Susan Tinsley; seconded by Bruce Gandier. *Carried*
- A motion to explore Security Cameras for the Front, Back and Elevator Doors was tabled by Susan Tinsley; seconded by Doreen Blackman. *Carried*

10. Date of Next Meeting

- The next meeting will be held on March 18, 2008.

11. Adjournment

- Motion to adjourn the meeting was introduced by Marilyn Jackson; seconded by Joanne Tapscott.

12. Closing Prayer

NEXT MEETING

TUESDAY, March 24, 2008

7:00 p.m. IN THE BOARDROOM