

The Parish Church of St. Luke
MINUTES OF ST. LUKE'S VESTRY MEETING
Tuesday, November 18, 2008

Father Harwood-Jones led the table in Prayer.

1. Chairman Susan Tinsley brought the meeting to order at 7:00 pm.

2. Attendance:

Present: Father Tony Harwood-Jones, Doreen Blackman, Bill Brant, Colin Briggs, Pauline Evison, Barbara Fisher, John Loewen, Joanne Tapscott, Susan Tinsley, Randy Van Vliet, Kris Watson

Regrets: Bruce Gandier, Marilyn Jackson

Absent: Dorothy Privensal

3. Approval of the Agenda

Motion:

Moved by Barbara Fisher; seconded by Randy Van Vliet,
THAT the agenda be approved.

Carried

4. Approval of October 21, 2008 Vestry Minutes

Bill Brant noted that both the Date of Next Meeting and the footer on each page are incorrect in the draft minutes. The Date of Next Meeting should read, "Tuesday, November 18, 2008" and the footer should read "October."

Motion

Moved by Doreen Blackman; seconded by Pauline Evison,
THAT the minutes be approved as amended.

Carried

5. Business arising from the Minutes

1. **Boardroom Renovations**

- John Loewen contacted Gord Menzies from Heritage with respect to replacing the Boardroom windows with PVC windows. It is not recommended to install PVC on heritage buildings but Gord Menzies will let us know if St. Luke's is an exception. No mention was made of the windows in the Whale Lounge which are below ground.
- Bruce & Cathy Jones got an estimate for replacing the Boardroom windows but decided against the project as it exceeded the remaining Whale funds.
- The Jones have agreed to fully disperse the final Whale funds by year-end. The money will be donated to the Altar Guild, the Tuesday Hospitality, and to other parish processes by decision of the remaining Jonahs.

2. **Organ Repair Project**

- Parts 1 and 2 of the Organ Repair Project are underway as decided at the October Vestry Meeting, and Parts 3 and 4 will be held over to 2009. (Report B - October Vestry Minutes - Organ Repair Proposal)

3. **Property Manager**

- A suitable candidate for Building Manager has been nominated and is currently deciding whether to accept this important volunteer position. A decision will be made soon.

6. **Financial Report**

John Loewen gave a synopsis of the Church financial status, explaining there are not many changes to the budget during the past month.

Envelope offerings are lower than forecast but only 2.2% lower than offerings at this time last year. This also represents increased giving from last month at which time envelope income was 3.6% lower than the same period last year.

Total Operating Expenditures are 12.2% higher than last year with the majority of the increase in the area of Line 6-2: "Total Building / Property Expenditures." The projects are primarily complete. Office Expenditures are lower than last year but the new photocopier has yet to be paid for.

Butch Blowers, the Handyman, is preparing quotes for specific repairs, including the elevator door refurbishment and the front door accessibility ramp, in readiness for the new Property Manager.

There has been a significant increase in rental income for this fiscal year. Christian Science and the Tango Project are both new tenants in 2008; arriving after the preparation of this year's budget. Christian Science will, however, not be continuing for long.

The Stewardship 2008 campaign is underway. A significant number of pledge cards have been returned and hopefully more will be returned. For the 2007 year, approximately 60 pledge cards were received, and this year approximately 40 have been turned in so far. Thanks to Bill Brant for reminding people, during the Sunday morning announcements, to return their pledge cards.

Motion:

Moved by John Loewen; seconded by Joanne Tapscott,
THAT the financial reports be approved.

Carried

7. **Reports**

1. **Accessibility – Colin Briggs**

- The whole elevator must be reviewed prior to the end of the warranty. Winnipeg Elevator is doing a replacement under warranty of a unit which has now failed three times.

2. **Back by Popular Demand (Delicious Dishes) – Doreen Blackman**

- The Parish Hall cupboard, promised for the use of *Back by Popular Demand*, is no longer necessary as the good ladies have decided to confine storage of their equipment to the dedicated alcove in the Parish Hall. The ladies suggested perhaps the Briggs should have the use of the cupboard for storing items for their Haiti support sales.

3. Choir – Nil

4. Columnbarium - Nil

5. Day Care - Corporation

• **Motion:**

Moved by Pauline Evison; seconded by Joanne Tapscott:

THAT the Daycare be asked to remove the play structure and toys from the Parish Hall by a particular date.

In favour: 2; Opposed: 7

Defeated

- A follow-up discussion was held about the Play Structure in the Parish Hall to deal with the concerns about unattended children (who are in the Parish Hall prior to Sunday School) using the structure with no supervision as Sunday School teachers are busy preparing for class. Following the defeat of the motion, it was informally decided that, prior to Vestry making any further motions on the subject, Father Tony will discuss the issue of the Play Structure with Lyla Ready, Daycare Coordinator to see if they can make a good solution to the problem.

6. Property Committee – Nil

7. Mission and Outreach – Kris Watson

- Susan Roe-Finlay has requested approval to purchase Fair Trade Coffee from a new supplier. The coffee is slightly more expensive but already ground, and will be delivered to the Church. This saves Susan significant time driving around to purchase beans, as well as grinding the coffee. Since there is an existent Vestry motion committing the Church to the sole use of Fair Trade coffee, no further investigation, such as a cost-benefit analysis, is required. Susan should go ahead and order the ground coffee from a new supplier. The slight cost increase is recognized as part of the cost of doing business.
- On December 7th the District Dean is planning to hold a special liturgy at St. Luke's Church to celebrate 50 years of PWRDF.
- On December 2nd a service will be held at St. Luke's Church, presided over by Geoff Woodcroft, Rector of St. Paul's Fort Garry, to commemorate World AIDS Day.
- One more function will be held in January 2009 to raise money for Haiti. The Uganda fund-raising appeal will commence in time for Advent. M&O will choose someone to lead the Uganda appeal.

8. Interim Incumbent's Report – Father Harwood-Jones

- Of the many people currently functioning as Lay Administrants of the Holy Communion in St. Luke's, no record can be found of a Bishop's license for six of them.
- **Motion:**
Moved by Doreen Blackman; seconded by Joanne Tapscott,
THAT this Vestry request the Bishop of Rupert's Land to license Anne Bennett, Bruce Gandier, Arnold Goetz, Kay Hassard, Kathy Mikkelsen, and Tom Pearce as Lay Administrants of the Holy

- Survey: A Parish Self-Portrait
Father Tony gave a synopsis of the results of the survey which he conducted on November 2, 2008, mentioned here in brief as the results will be promulgated to the entire Parish at a later date. The Statistical Report is attached to these minutes.

9. Sunday School

- The Sunday School Advent Event will be held Sunday, November 30.

10. Synod / Diocese – Marilyn Jackson

Not being personally present, Marilyn submitted her report through the Secretary, Mary Smith, requesting that a card be sent to congratulate Myrna Brownlie on her receipt of the Order of Rupert's Land, and noting that there will be a report to the congregation about Synod 2008 on Sunday, November 23.

- **Motion:**
Moved by Father Harwood-Jones; seconded by Colin Briggs,
THAT Vestry extends their hearty congratulations to Myrna Brownlie on her receipt of the Order of Rupert's Land for her work in the diocesan Archives. *Carried*
- Marilyn Jackson will purchase a card and get it signed by as many parishioners as possible, then send it to Myrna Brownlie.
- The Synod Delegates will present their report at the 10:30 service on November 23rd in lieu of a sermon. The presentation will be made toward the end to facilitate the asking of questions.

• Amazing Grace Project

Following the Synod Report at the November 23rd service, while the Congregation sings *Amazing Grace*, the collection plate will be passed to collect Toonies on behalf of the church's Council of the North. This process will also take place at the 8:15 service when the congregation will sing *a capella*. Both renditions will be video-taped by Father Tony to share with the rest of Canadian Anglican congregations. Monies collected by the Amazing Grace Project will be used to help defray costs of providing ministry in isolated regions of Canada where it can cost as much as \$5000 to travel from one parish to the next.

11. Winged Ox – Nil

12. Women's Groups – Nil

13. Scanterbury – Doreen Blackman

- Doreen gave a brief progress report on Scanterbury. The first service there was held in a van. There is a possibility that the number of services will be reduced for winter until March 2009. Susan Roe-Finlay, Pamela Whyte and Doreen Blackman are considering the possibility of holding fewer services until March as they have been unable to get a commitment with someone about heating the little Church.

- Myrna Brownlie is looking into the preservation of the Scanterbury bible.
- **Motion:**
Moved by Barbara Fisher; seconded by Randy Van Vliet,
THAT the Reports be approved.

Carried

8. **Correspondence** - Nil

9. **Old Business**

- Marilyn Jackson has requested that the ongoing issue of Bluewater Sound and the hearing accessibility upgrade be tabled in her absence.

10. **New Business – Nil**

- **Motion:**
Moved by Joanne Tapscott; seconded by Pauline Evison,
THAT Lay Readers traveling to Scanterbury to hold Sunday services be reimbursed for their mileage at the Diocesan rate.
- At Synod 2008 a new canon was passed creating the position of Deputy Warden as a voting member of Vestry. Therefore, our Deputy Warden, Bill Brant, is now an official voting member of Vestry.

Carried

11. **Date of Next Meeting**

- The next meeting will be held on January 20, 2009. This will be the last Vestry meeting prior to the Annual General Meeting.

12. **Adjournment**

- Motion to adjourn the meeting was introduced by Bill Brant.

5. **Closing Prayer**

NEXT MEETING

TUESDAY, January 20, 2009

7:00 pm. IN THE BOARDROOM