

The Parish Church of St. Luke

MINUTES OF VESTRY

Tuesday, May 18, 2010
Venue: St. Luke's Boardroom

1. The meeting was called to order at 7.02 and was opened with prayer.

By unanimous consent, Dr. John Wortley acted as secretary for this meeting.

2. Attendance

Present:

Doreen Blackman, Bill Brant, Colin Briggs, Elizabeth Briggs, Pauline Evison, Barbara Fisher, Irmie Friesen, Tony Harwood Jones, Patricia Holbrow, Marlene McCulloch, Crystal Monteiro, Jen Syrowitz, Joanne Tapscott, Mike Thompson, Susan Tinsley (chair), Randy Van Vliet, John Wortley.

Regrets:

George Baldwin

2. Approval of the Agenda

MOTION:

Moved by Elizabeth Briggs, seconded by M. McCulloch:
That the agenda be adopted and approved as circulated.

Carried.

3. Approval of Vestry Minutes of February 16, 2010.

MOTION:

Moved by Pat Holbrow, seconded by Pauline Evison:
That the Minutes of the meeting of April 20, 2010 be approved.

Carried.

4. Business Arising from the Minutes

a) Keith Tinsley's retirement: Father Tony Harwood-Jones reported that over \$1600 had been collected to date, most of which will go to the organ fund. A reception is to be held after Evensong on 30th May (catered by Bertha Brant) at which a painting of the church, donated by the artist, Bernard Brown, will be presented.

b) Elizabeth Briggs suggested letters of thanks be written to Mr. Brown and to the persons providing sherry for the reception.

c) MOTION:

Moved by Elizabeth Briggs, seconded by Jen Syrowitz:

That the picture (of the church) to be presented be reproduced and copies sold to raise revenue for the organ fund, providing Keith Tinsley approves. Carried, with one *contra*.

5. Financial Report ~ George Baldwin

This will be received later, as George Baldwin was not present.

6. Reports

(a) Property – Corporation presented by Bill Brant

There was no report presented, as the proposed Property Committee is still forming. This is an urgent matter, to ensure that the incoming Rector will not be saddled with property matters. It is hoped that Butch Blowers will work on or with the Committee. Father Tony Harwood-Jones noted that the pastor is inevitably involved in property matters, for example his own intervention to ensure that the elevator-lift can *now be operated without a key*.

(b) Men of St. Luke's presented by Randy Van Vliet

Randy Van Vliet presented a report from Neil Almdal indicating that the shelving in the small room behind the Stage is now complete (cost shared by The Delicious Dishes and The Men of St. Luke); and retrofitting of 10 Banquet Tables has been completed. This includes new legs and recovering of the tables. It is expected that a further 5 tables will be re-legged before the fall. The cost of this project has been covered by The Men of St. Luke. The lower kitchen cupboards will be converted from shelves to pull out drawers over the next several weeks. There will be little or no cost to the church. Renovation of the basement washroom will be explored with Butch Blowers with a view to converting it to a uni-sex, wheelchair accessible facility. Before any work is to commence, costs and layouts will be submitted to the Corporation.

(c) Delicious Dishes presented by Bill Brant

Bill Brant noted that the event last Sunday, May 16th, was the first of the season which Delicious Dishes had conducted on its own account and from which it could make money.

(d) Columbarium presented by Bill Brant

MOTION:

Moved by Bill Brant, seconded by Marlene McCulloch:

That with the concurrence of the Chancel Guild, the bank account 'The Parish of St Luke Columbarium Trust account #63307-0041-0703-0323741' located at the TD Canada Trust, TD Centre branch, be closed; and that the proceeds be applied to the interest outstanding on The Columbarium Loan from the Trust Funds; and that future income, the disbursements in respect to the niches, be processed through the main bank account of the Parish of St Luke with record keeping being maintained on the books of the Parish Church of St Luke. Carried.

(e) Choir presented by Pat Holbrow

Pat Holbrow reported that May 30 would be the last Sunday until fall that the choir will be present and lead the music of worship.

(f) Daycare presented by the Corporation

Father Tony Harwood-Jones said, in response to a question from Pauline Evison, that it appeared the daycare rather than the landlord would be responsible for providing the various security devices that might become mandatory by law.

(g) Mission and Outreach presented by Crystal Monteiro

Crystal Monteiro stated that there was nothing to report at this time.

(h) Interim Incumbent's Report presented by Fr. Tony Harwood-Jones

Father Tony Harwood-Jones expressed sincere thanks to Susan Tinsley for the lunch she had organized for him on May 16th. He also noted that Edna Churchill is resigning as chair of the Altar Guild, to be succeeded by Marlene McCulloch and Carol Perch as joint chairs and that Crystal Monteiro has also accepted from Fr. Tony the designation, 'Minister of fine fabrics,' and is to work with, and be consulted by Altar Guild and all groups and individuals about the proper care of vestments, flags, frontals, pediments and any other fine or historic fabric items belonging to the parish.

(i) Sunday (Church) School presented by Barbara Fisher

Barbara Fisher reported that the school is now closed for the summer.

(j) Synod/Diocese presented by Synod Delegates

Doreen Blackman said there was nothing to report.

(k) Winged Ox presented by Colin Briggs

Colin Briggs said there was nothing to report.

(l) Altar Guild presented by Marlene McCullough

Marlene McCulloch noted that Edna Churchill had passed a book of notes to her and Carol Perch. Questioned by Jen Syrowitz, Marlene said that Altar Guild presently has 6 to 8 active members.

(m) Scantebury Outreach presented by Doreen Blackman

Doreen Blackman stated that there was nothing to report.

- (n) Pictorial directory by Doreen Blackman

Doreen informs that most of the directories have been given out and that extra copies may be obtained from the office.

- (o) Recycling collection presented by Pat Holbrow

Pat Holbrow said that recycling collection would continue through the summer.

MOTION:

Moved by Father Tony Harwood-Jones, seconded by Colin Briggs:
That the above reports be accepted as presented.

Carried.

7. Correspondence ~ none

8. New Business

- (a) Crystal Monteiro noted the need for somebody to write the letters of thanks that Vestry has ordered. She was appointed to perform that duty.

- (b) Elizabeth Briggs noted that the organizer of the rummage sale ought to have an upstairs location where things coming in for the next sale might be stored. The carrying up and down of goods, to and from the crypt is an extra burden for organizers. Others noted that incoming goods ought to be labelled, e.g. as to whether they were complete (games &c); of what nature they were (baking); and everything might be more carefully and accurately priced than they were in this recent sale. Crystal Monteiro felt that the organizers of the sale should be compensated for the use of their vehicles to collect and deliver goods. Doreen Blackman suggested that a person be appointed to establish liaison between Vestry and the sale organizer, in this case, Tawny Brown. Doreen Blackman was appointed.

- (c) It was noted that the earlier part of the fall is likely to be very crowded with events and the Delicious Dishes might not be available on demand.

- (d) There has been some interest in St. Luke's windows as works of art. Patrick Burns of the Institute for Stained Glass in Canada took photos for a national website. We are in possession of an estimate regarding the east window, but no work has been planned or assigned as yet until possible grants have been canvassed.

9. Date of Next Meeting: June 15th, 2010.

10. Adjournment:

Motion to adjourn: Doreen Blackman.